Town of Webster 2026 Budget Schedule

◆ **The Director of Finance Sends Instructions and Reports**   *4/23/25*

◆ **Department Deadline to Submit Budgets to the Director of Finance**   *6/6/25*

◆ **Budget Meetings - Dept. Head, Supervisor, Liaison & Finance**   *6/16/25 - 7/3/25*

◆ **Round 2 Budget Meetings as Needed**   *7/15/25 – 7/25/25*

◆ **Live Stream Budget Workshop # 1 – 4:30PM**   *7/31/25 ***

◆ **Live Stream Budget Workshop #2 – 4:30PM (Before the TB Meeting)**   *8/7/25 ***

◆ **Town Supervisor files the Tentative Budget with the Town Clerk**   *8/29/25*

◆ **Tentative Budget is Approved by the Town Board as Presented by**   *9/4/25*
     the Town Clerk (This makes it the Preliminary Budget)

◆ **Town Supervisor's Preliminary Budget Filed with the Town Clerk**   *9/12/25*

◆ **Preliminary Budget is Prepared and Ready for Publication**   *9/17/25*

◆ **Town Board Passes a Resolution to set the Public Hearing Date**   *9/18/25*

◆ **Budget Posted to Website & Highlights in the Webster Today**   *10/1/25*

◆ **Public Hearing on the 2026 Preliminary Budget at 7:30PM**   *10/16/25 ****

◆ **Adoption of 2026 Final Budget – Town Board Meeting 7:30PM**   *10/16/25*

◆ **Legal Deadline for Final Budget Adoption by the Board**   *12/11/25*

Live Stream Budget Workshops

The Department Heads will review their budget estimates with the Town Board to answer questions, state reasons for changes and to explain significant purchases. The workshops are live streamed, recorded and made available on the Town's website.

Thursday July 31st, 2025 **			Thursday August 7th, 2025 **	
Department	Time		Department	Time
Assessing	4:30 – 4:45		Town Clerk	4:30 – 4:45
Finance Department	4:45 – 5:00		Information Technology	4:45 – 5:00
Human Resources	5:00 – 5:10		WWTP – Sewer Dept.	5:00 – 5:20
Police Department	5:10 – 5:30		Webster Public Library	5:20 – 5:35
Parks & Recreation	5:30 – 5:50		PW – Community Dev.	5:35 – 5:45
Justice Court	5:50 – 6:00		PW - Engineering	5:45 – 6:00
Communications Dept	6:00 – 6:10		Highway Department	6:00 – 6:20

*** The Department Head scheduled needs to attend.*