

# Town of Webster

## Department of Engineering



### Form 1: Excavation and Fill Permit

#### APPLICATION FOR EXCAVATION AND FILL PERMIT (PER SECTION 159 AND SECTION 201 OF THE TOWN CODE)

*Please Note: Application Fee is due upon submission. A separate Permit Issuance Fee is separate and due when approved and ready for pick up.*

Property Owner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property Owner Address (if different from property): \_\_\_\_\_

Email Address: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Name and Address of Design Consultant: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Description of Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Anticipated Date of Construction: \_\_\_\_\_ Hours of Work (hours between dawn & dusk): \_\_\_\_\_

#### Will the distributed area be in or within 100' of any of the following:

Stream	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Classification? <i>If yes, please specify:</i>
Body of Water	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
State DEC Designated Wet Land	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Woodlands	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Steep Slopes	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Agricultural Land	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Unique Ecological Feature	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Parkland	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Recreational Facilities	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Designated Open Space	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Designated Sensitive Environmental Area	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Historic Site	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Unique Geological Feature	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Known Archeological Feature	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>
Unique Architectural Feature	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please specify:</i>

Are there any known drainage ways, drainage ditches, or seasonal flows of water on site?

Yes ☐

No ☐

If yes, please specify:

Is the site serviced by: Septic ☐ Well ☐ Neither ☐

Is this site within any of the following:

Coastal Management Area Yes ☐ No ☐

If yes, please specify:

Agricultural District Yes ☐ No ☐

If yes, please specify:

Historical Preservation District Yes ☐ No ☐

If yes, please specify:

500 feet of a State or County Road, Parkland, or Municipal Boundary Yes ☐ No ☐

If yes, please specify:

100 Year Floodplain (defined by HUD's Flood Insurance Maps) Yes ☐ No ☐

If yes, please specify:

¼ mile of Lake Ontario or Irondequoit Bay Yes ☐ No ☐

If yes, please specify:

NYSDEC Classified Wetland Yes ☐ No ☐

If yes, please specify:

Environmental Protection Overlay District Yes ☐ No ☐

If yes, please specify:

Will the project result in any stream channel modifications? Yes ☐ No ☐

If yes, please describe:

Are there any existing drainage problems on the site, upstream or downstream? Yes ☐ No ☐

If yes, please describe:

How much material will be brought onto (fill) or removed from (excavation) the site of the project?

Rock ☐ Cubic Yards: \_\_\_\_\_  
Subsoil ☐ Cubic Yards: \_\_\_\_\_  
Topsoil ☐ Cubic Yards: \_\_\_\_\_

Will existing contours be altered by more than three (3) feet? Yes ☐ No ☐

If yes, please describe:

#### Application Fee Scale

0 to 10 Cubic Yards \$50.00

11 to 100 Cubic Yards \$50.00

101 to 1,000 Cubic Yards \$100.00

>1,000 Cubic Yards \$100.00

**Please Note: A separate permit issuance fee will be due if application is approved. The permit fee is due when approved permit is ready for pick up. This fee scale can be found on our webpage under "Permits/Fees"**

#### NONCONFORMANCE WITH TOWN ORDINANCES WILL BE THE BASIS FOR REVOKING THIS PERMIT:

The undersigned certifies that the stipulations outlined above will be complied with, and the information submitted thereon and on enclosures is true and accurate. It is further certified that the proper coordination has been accomplished with State and Country agencies where applicable, and that the above work will comply with the Code of the Town of Webster.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Printed Name: \_\_\_\_\_ Address: \_\_\_\_\_

#### ENGINEERING OFFICIAL USE ONLY:

Date: \_\_\_\_\_

Conditions: \_\_\_\_\_

Recommended Approval: ☐ Recommended Disapproval: ☐

Reasons: \_\_\_\_\_

Engineering Official Signature: \_\_\_\_\_

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### Form 2: Short Environmental Assessment

#### Short Environmental Assessment Form

##### Part 1-Project Information

*Instructions for completing:*

Part 1-Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on the information currently available. If additional information or investigation is needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1-Project Sponsor Information</b>				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:			Telephone:	
			Email:	
Address:				
City/PO:		State:		Zip Code:
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			No	Yes
2. Does the proposed action require a permit, approval or funding from any other government Agency? If yes, list the agency(s) name and permit or approval			No	Yes
3. A. Total acreage of the site of the proposed action? B. Total acreage to be physically disturbed? C. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			acres	
			acres	
			acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:				
Urban	Rural (non-agricultural)	Industrial	Commercial	Residential (Suburban)
Forest	Agriculture	Aquatic	Parkland	Other (specify)

5. Is the proposed action: a. A permitted use under the zoning regulations?	No	Yes	N/A
	No	Yes	N/A
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	No	Yes	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If yes, identify.....	No	Yes	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	No	Yes	
b. Are public transportation services available at or near the site of the proposed action?	No	Yes	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	No	Yes	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe the design features and technologies:.....	No	Yes	
10. Will the proposed action meet or exceed the state energy code requirements? If no, describe the method for providing potable water: .....	No	Yes	
11. Will the proposed action connect to existing wastewater utilities? If no, describe the method for providing wastewater treatment: .....	No	Yes	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	No	Yes	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	No	Yes	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state, or local agency?	No	Yes	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If yes, identify the wetland or waterbody and extent of alterations in square feet or acres: .....	No	Yes	
14. Identify the typical habitat types that occur on or are likely to be found on the project site. Check all that apply. Shoreline                      Forest                      Wetland Urban                              Suburban                      Agricultural/grasslands Early mid-successional			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	No	Yes	
16. Is the project site located in the 100-year flood plan?	No	Yes	

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<p>17. Will the proposed action create storm water discharge, either from point or non-point sources? If yes,</p> <p style="margin-left: 20px;">a. Will storm water discharges flow to adjacent properties?</p> <p style="margin-left: 20px;">b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If yes, briefly describe..... .....</p>	No	Yes
<p>18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If yes, explain the purpose and size of the impoundment .....</p>	No	Yes
<p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If yes, describe.....</p>	No	Yes
<p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If yes, describe.....</p>	No	Yes
<p><b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.</b></p>		
Applicant/Sponsor Name:	Date:	
Signature:	Title:	